

Lancashire Combined Fire Authority

Meeting to be held on Monday 16 December 2024

Proposed Amendments to Resources Committee Terms of Reference (Appendix 1 refers)

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Executive Summary

The Authority's constitutional provisions are regularly reviewed to ensure their efficacy and efficiency, as well as to ensure they are cosmetically up to date.

Members are asked to consider further minor amendments to the Terms of Reference of the Resources Committees (highlighted) which represent minor changes to reflect certain processes, which allows the Resources Committee to appoint a recruitment panel which enables flexibility to select appropriate members to support the needs of each recruitment panel.

The Terms of Reference for the Audit, Performance, Planning and Appeals Committees, as well as the operating procedures for the Strategy Group will remain the same, following review and approval by the Authority on 24 June 2023 and remain appropriate and proportionate to the needs of the Authority in conducting its business, since a further review on 16 September 2024 in which the arrangements for ensuring each Committee is quorate and what Chairs should do in the event they are not quorate, were added.

Recommendation

The Authority is asked to approve the amendment to the revised terms of reference for the Resources Committee.

Information

Members will be aware that as busy professionals it can often be difficult to organise a recruitment panel, (although this should be distinguished from a subcommittee, which should be politically balanced) despite requiring the appointment of three members, whereby until 2022 seven members were required. In maintaining the requirements of the Constitutional Contractual and Procedural Standing Orders, this will enable the Authority to expedite any recruitment practices, especially in the event of an emergency or if action is required quickly, to avoid any impact that additional delay may have upon the ability of the Authority and the Service to conduct business. Such change would serve to improve resilience and would remain consistent with the Constitutional Contractual and Procedural Standing Orders, which requires the appointment of the Chief Fire Officer, Clerk and Treasurer to the Authority to be a matter reserved to the full Authority, therefore this proposal would not apply to those roles.

Business Risk

Governance arrangements form a key element of the control framework within which the Authority operates. The changes proposed are merely cosmetic and do not impact on the effectiveness or efficacy of either the Committee or the Authority.

Environmental Impact

None identified

Equality and Diversity Implications

None identified

HR Implications

This will enable the recruitment process for those roles which are not those of the Chief Fire Officers, Treasurer or Clerk and Monitoring office to be more expedient.

Financial Implications

None identified

Legal Implications

None identified

Local Government (Access to Information) Act 1985

List of background papers

Paper: Report to CFA and subsequent minute 35/24
Date: 16 September 2024
Contact: Clerk and Monitoring Officer to the Authority
Reason for inclusion in Part 2 if appropriate: N/A

Paper: Report to CFA and subsequent minute 14/24
Date: 24 June 2024
Contact: Clerk and Monitoring Officer to the Authority
Reason for inclusion in Part 2 if appropriate: N/A

Paper: Report to CFA and subsequent minute 29/22
Date: 3 October 2022
Contact: Clerk and Monitoring Officer to the Authority
Reason for inclusion in Part 2 if appropriate: N/A

Paper: Report to CFA and subsequent minute 89/17
Date: 23 April 2018
Contact: Clerk and Monitoring Officer to the Authority
Reason for inclusion in Part 2 if appropriate: N/A